AIC International Secretariat

Tayde de CALLATAÏ, General Manager
Her objective: A dynamic International Secretariat that serves AIC members and the Executive Board!

- Trained as a lawyer with a degree in Development, she speaks French, Spanish and English. She is Belgian and Mexican and has been working at the AIC Secretariat since 2009.
- She coordinates the permanent staff members and volunteers who work at the Secretariat.
- As the person in charge of AIC’s day-to-day management, she is in frequent contact with the International President and supports the Executive Board in its roles of administration and of defining AIC’s policies.
- She also has a PR and communication function, especially with regard to AIC’s international representation.
- She is Head of Projects for Europe.
- She is Liaison Officer for Europe and the Middle East.

Bénédicte de BELLEFROID, Head of the Projects Service

- Trained as a translator with a degree in Development, she speaks French, Spanish and English. She is Belgian and has been working at the AIC Secretariat since 2003.
- She is responsible for monitoring the projects in Latin America.
- She is also in charge of promoting AIC’s projects to funding agencies.
- She works to establish contact between projects that demonstrate AIC’s best practices.
- She is Liaison Officer for Asia.
- She is responsible for AIC twinnings.

Patricia REGOUT, Administrative Assistant

- With a degree in History of Art, she speaks French, Spanish and English. She is Belgian and joined the AIC Secretariat in January 2018.
- As Administrative Assistant she provides general support to the day-to-day administrative and financial management and the organisation of international meetings and she is the reference person for IT issues at the AIC Secretariat.
- She supports AIC’s efforts in external communication and visibility.
- She is Liaison Officer for Latin America.
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Education</th>
<th>Work Experience</th>
<th>Languages</th>
<th>Description</th>
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<tbody>
<tr>
<td>Catherine AVERY</td>
<td>Communications Assistant</td>
<td>With a degree in English and French Literature, she speaks English, French and Spanish. She is British and has been working at the AIC Secretariat since 2013. She completed an internship at the Secretariat during her studies from 2011-2012.</td>
<td>As the person in charge of internal communication, she coordinates translations, sends out internal mailings and training material and manages the AIC website and Facebook page. She is Liaison Officer for the USA.</td>
<td>English, French, Spanish</td>
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<td>Gilou VAN CANEGHEM</td>
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<td>With degrees in Agricultural Engineering and Accountancy, she has been working at the AIC Secretariat as an accountant since 2011. Gilou is a volunteer. She is Belgian and speaks French, English, and Swiss-German.</td>
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<td>English, French, Swiss-German</td>
<td>As the person in charge of internal communication, she coordinates translations, sends out internal mailings and training material and manages the AIC website and Facebook page. She is Liaison Officer for the USA.</td>
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<td>Thérèse BEFAHY-WOUTERS</td>
<td></td>
<td>With a degree in Social Sciences, she speaks French, Dutch and English. She is Belgian and has been working at the AIC Secretariat since 2007. Thérèse is a volunteer: “It’s a team effort, we make things move forward by working together. I take advantage of the fact I’m retired to help others. It’s a pleasure and a passion.”</td>
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