



## AIC International Secretariat



### **Bénédicte de BELLEFROID, General Manager**

**Her objective: A dynamic International Secretariat that serves AIC members and the Executive Board!**

- Trained as a **Translator** with a degree in **Development**, she speaks French, Spanish and English. She is Belgian and has been working at the AIC Secretariat since 2003.
- She coordinates the permanent staff members and volunteers who work at the Secretariat.
- As the person in charge of AIC's day-to-day **management**, she is in frequent contact with the International President and supports the Executive Board in its roles of administration and of defining AIC's policies.
- She also has a PR and communication function, especially with regard to AIC's **international representation**.
- She is responsible for **AIC twinnings**.
- She is **Liaison Officer for Africa and Southern Europe**.



### **Marcela RODRIGUEZ VASSALLO, Head of the Projects Service**

- Trained in **International Cooperation** with a degree in **Political Science** she speaks French, Spanish and English. She is Peruvian, Salvadorian and Belgian and has been working at the AIC Secretariat since February 2020.
- She is responsible for **monitoring some of the projects in Africa, Latin America, Asia and Eastern Europe**.
- She is **Liaison Officer for Asia and Latin America**, with Patricia.



### **Patricia REGOUT, Administrative Assistant**

- With a degree in **History of Art**, she speaks French, Spanish and English. She is Belgian and joined the AIC Secretariat in 2018.
- As **Administrative Assistant**, she provides general support to the day-to-day administrative and financial management, fundraising, and the organisation of international meetings. She is the reference person for IT issues at the AIC Secretariat.
- She supports AIC's efforts in external communication and visibility.
- She is **Liaison Officer for Latin America**, with Marcela, **French-speaking Europe and the Middle East**.



### **Catherine AVERY, Communications Assistant**

- With a degree in **English and French Literature**, she speaks English, French and Spanish. She is British and Belgian and has been working at the AIC Secretariat since 2013. She completed an internship at the Secretariat during her studies from 2011-2012.
- As the person in charge of **internal communication**, she coordinates translations and proofreading, sends out internal mailings and training material and manages the AIC website and Facebook page.
- She is **Liaison Officer for the USA, English-speaking Europe and Eastern Europe**.



### **Gilou van CANEGHEM**

- With degrees in **Agricultural Engineering** and **Accountancy**, she has been working at the AIC Secretariat as an accountant since 2011.
- Gilou is a **volunteer**. She is Belgian and speaks French, English, and Swiss-German.



### **Caroline de THEUX**

- Trained as a **Lawyer**, she speaks French and English. She is Belgian and has been working at the AIC Secretariat since 2019.
- Caroline is a **volunteer**. She helps with the organisation of AIC Solidarité's annual fundraising event and the processing of donations.